

# DROP OFF PROCEDURE

## Beginning of the day

7:45-8:03

### What will it look like?

15<sup>th</sup> Street (directly in front of school) will become a ONE WAY (from east to west) from 7:30 in the morning until 3:30 at night.

All traffic must flow that way during the school day, cars will not be allowed to turn from 20<sup>th</sup> Avenue onto 15<sup>th</sup> Street at all during the day. A REMINDER, the lane closest to school remains the bus and fire lane, NO DROPPING OFF in this lane.

ALL parents that drop their children off in the morning will travel from east to west on 15<sup>th</sup>, pulling into the parking lot at the north end (end closest to school). There will be a lane set up with cones, please pull up and your child will be able to exit your car (we would prefer that they exit to the **LEFT SIDE**, towards the playground, but if they exit on the **RIGHT SIDE**, please teach them to **WALK IN FRONT OF YOUR CAR**).

You will then continue to the south end of the parking lot (16<sup>th</sup> Street) from there, **ALL TRAFFIC MUST THEN TURN RIGHT.**

PLEASE BE PATIENT (and CHRISTIAN) during the drop off period as there may be traffic back up during this time.

IF you need to PARK your car and come into school, there will be spots available at the south end of the parking lot.

FOR THIS TO WORK all parents that drop off children in the morning MUST follow this procedure. One good advantage is that this eliminates our students crossing 20<sup>th</sup> Avenue (which even with a crossing guard, can be a bit tricky). Please be considerate of our neighbors and not use the front of their homes or driveways as drop off lanes.

**END OF THE DAY:** We ask that when you come to pick up your child at the end of the day, you follow the same procedure, 15<sup>th</sup> Street (right in front of school) will remain a one way, all traffic will flow from east to west. You will pull into the parking lot, park your car, get out, walk to the grate to pick up your child. All cars will exit out the south end onto 16<sup>th</sup> Street.

DURING THE SCHOOL DAY, NO CARS WILL BE ALLOWED TO TURN FROM 20<sup>TH</sup> ONTO 15<sup>TH</sup> STREET, IT WILL BE A ONE WAY. (THIS INCLUDES ALL DROP OFF AND PICK UP TRAFFIC).

**\*\*\*\*\* For all students, staff, and parent safety,  
PLEASE only cars, SUVs , vans, pick up trucks, or  
motorcycles when dropping off students.**

# Pick Up (End of Day) Procedure for St. Victor School

## Policy:

To help with the safety of our students, we have changed our pick up procedure for after school. Starting next week, there will be two walkways along the fence for parents/guardians and students to walk. The walkway is designated by a painted line\* and lined with cones. When you arrive, please pull up to the cone and park. Proceed down the walkway along the fence to get your child/ren from the metal grate. Return to your car using the walkway and sidewalk if necessary.

## Remember:

- Students will still be waiting on the metal grate for an adult to pick them up.
- Adults and students will be walking along the fence to get to their rides.
- Always stay inside designated walkways.

